



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

Government Niranjana Kesharwani
College Kota

- Name of the Head of the institution **Mr. B. L. Kashi**
- Designation **Principal (in-charge)**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **07753253210**
- Mobile no **9425220962**
- Registered e-mail **gnkckota@gmail.com**
- Alternate e-mail **sapnapawar22@gmail.com**
- Address **Government Niranjana Kesharwani
College Kota, District Bilaspur**
- City/Town **Kota**
- State/UT **Chhattisgarh**
- Pin Code **495113**

2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status UGC 2f and 12(B)
- Name of the Affiliating University Atal Bihari Vajpayee Vishwavidyalaya Bilspur
- Name of the IQAC Coordinator Dr. Sapna Pawar
- Phone No. 07753253210
- Alternate phone No. 7999262051
- Mobile 7869259731
- IQAC e-mail address iqacgnkckota@gmail.com
- Alternate Email address sapnapawar22@gmail.com

3. Website address (Web link of the AQAR (Previous Academic Year))

https://gnkckota.ac.in/Uploads/AQAR%202019-2020_2021296094007.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://gnkckota.ac.in/Uploads/Academic%20Calendar%202020-21_20202710054115.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.55	2015	15/11/2015	14/11/2020

6. Date of Establishment of IQAC

15/10/2020

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Sports Department	Sports Equipments	State Government	2020 - 30 Days	25000
Lecture Room & Office	Furniture	State Government	2020 - 30 Days	45000
Library	Books (All Students)	State Government	2020 - 30 Days	50000
Library	Free Book Scheme for SC Students	State Government	2020 - 30 Days	66950
Library	Free Book Scheme for ST Students	State Government	2020 - 30 Days	19200

8. Whether composition of IQAC as per latest NAAC guidelines Yes

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year 02

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? Yes
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Study materials were prepared and uploaded in the online forums by the faculties of various departments of the college
2. Career

orientation workshop for first year students was organized. 3. The SVEEP programme for systematic voter awareness was given the main focus. 4. Webinars on Cyber security and financial awareness were conducted.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

NAAC

Plan of Action	Achievements/Outcomes
<p>Special focus should be given to mobilizing the SVEEP programme to create awareness amongst masses for free and fair elections to ensure the participation of everyone in the electoral process keeping in view the forthcoming Assembly Elections.</p>	<p>The college organized a Lecture on Systematic Voters' Education and Electoral Participation keeping in view the local body elections.</p>
<p>To organize programs on health awareness for the students as well as the staff of the college.</p>	<p>The health issues of the stakeholders including students and the staff of the college is an essential area so a series of dedicated lectures was organized on various relevant topics like Eye donation and Snake bite awareness and leprosy by trained professionals under the aegis of Red Cross Society of the college.</p>
<p>Awareness Program for Gender Equality</p>	<p>Lecture on "Sexual Harassment: The Importance of Vishakha Guidelines" was organized to sensitize students against sexual harassment. Lecture on "Beti Bachao and Beti Padao" was also organized and the girl students were encouraged to open "Sukanya Samridhi" accounts.</p>
<p>To make the learning and teaching process more ICT oriented.</p>	<p>As per the ICT drive initiated in the college last academic session the students and teachers of the college are using ICT-based studies and teaching, so that the changes and innovations under the Higher Education Department in the changing times keep the students and faculty updated.</p>

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

NAAC

Part A

Data of the Institution

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• Name of the Head of the institution	Mr. B. L. Kashi
• Designation	Principal(in-charge)
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• Location	Rural
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4. Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://gnkckota.ac.in/Uploads/Academic%20Calender%202020-21_20202710054115.pdf

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13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-2021	08/02/2022
15. Multidisciplinary / interdisciplinary	
<p>Our college runs courses approved by the affiliating university and the department of Higher Education Chhattisgarh, there is no autonomy for us to decide the structure as well as the syllabi for the courses, so our college doesn't have any multidisciplinary/interdisciplinary course</p>	
16. Academic bank of credits (ABC):	
<p>The college doesn't follow Choice Based Credit System CBCS so the system of having Academic Bank of Credits is redundant for the institution</p>	
17. Skill development:	
<p>Apart from the regular courses our college doesn't have any specific course for skill development of the stakeholders. The initiative to impart ICT skills for the stakeholders, the college organizes ICT workshops every year. Various departments organize different initiatives for the skill development of the students</p>	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
<p>The students can opt for Hindi language in the undergraduate classes and Hindi Literature in the post graduate classes. The post graduate students can opt for a specific paper called Chhattisgarhi Bhasha evam Lok Sahitya which focuses on the indigenous Chhattisgarhi language and culture.</p>	

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The course outcomes and the programme outcomes are pre defined for each and every subject/ programme. The teaching and learning process revolves around these specific outcomes.

20.Distance education/online education:

The college doesn't have a facility for distance/ online education.

Extended Profile

1.Programme

1.1	160
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1351
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	295
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	454
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	13
File Description	Documents
Data Template	No File Uploaded
3.2 Number of sanctioned posts during the year	41
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	14
4.2 Total expenditure excluding salary during the year (INR in lakhs)	7.08967
4.3 Total number of computers on campus for academic purposes	47
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Our college is affiliated to the Atal Bihari Vajpayee Vishwavidyalaya Chhattisgarh. We follow the curriculum prescribed by the university. We have to abide by the Academic Calendar provided by the department of higher education. The curriculum provided by the university serves as a framework for teaching and learning in the college. Yearly lecture planning is a complex process where faculty defines intended learning outcomes, assessments, content and pedagogic requirements necessary for student success across an entire curriculum. The faculty members</p>	

are encouraged to prepare an active plan for their classroom teachings for the whole academic session before the academic year commences. The preparation of such a plan helps with equal and effective distribution of lectures engaging all the faculty members actively in the teaching process. This helps in keeping the clarity of distribution of curriculum and timely completion of the course well before the start of the final examination at the end of the curriculum year. All the student members are encouraged to attend the seminars presented by the fellow student members. The projects, if any, are allotted after careful consideration of their qualifications, subject specializations, experience and performance.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The department of higher education as well as the affiliating university issue academic calendar at the beginning of the academic session. The college adheres to the academic calendar as per the guidelines provided in it. The dates for the internal and annual assessment yearly and semester examinations are conducted in accordance with the schedule provided in the academic calendar and the exam notifications issued by the affiliating university. The progress of the students of the college is constantly and continuously monitored by continuous internal evaluation. For the postgraduate students there is a separate mechanism consisting of internals, seminar presentations and projects. This ensures a systematic evaluation of the student so as to judge his progress in various aspects of the curriculum. Based upon the performance of the students the faculties are advised to devise methodology to address the areas of concern.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

00

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

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File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has integrated cross-cutting issues in various courses, such equitable subjects widen the vision of students to keep them abreast with the current scenario.

Environment and sustainability At undergraduate levels (B.A, B.Sc and B.Com), Environmental Studies is a compulsory paper.The paper deals with environmental issues, like a threat to the environment, global warming, climate change, biodiversity, and sustainable development, etc.

B.Sc Biology has a paper in course Zoology which offers ecology and environment, this deals with the ecology of various habitats, mineral cycle, environmental impact assessment etc.

In MA Economics IV semester, Environmental Economics is offered as an optional paper.

MA Hindi curriculum has ancient poetry of Kabeer, Tulsi, Jayasi, Suur that are directly concerned with social issues, human values, cultural attributes and upliftment of the downtrodden. MA Hindi curriculum offers lessons on theory and practical journalism, MA Hindi also has papers on Chhattisgarhi language and folk literature .

B Com second year curriculum offers fundamentals of entrepreneurship. In MA English curriculum, the works of literary stalwarts from India and the world inculcate the students with the Indian ethos as well as the human values.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

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File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

409

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gnkckota.ac.in/Uploads/1.4.1%20Feedback%20Analysis%202016-17%20to%202020-21%20211511114738.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1351

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

482

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

An Orientation Programme is organized for the students of first year/ semester at the beginning of every session. Principal, Faculty Head and the conveners of important committees address the students about the plan and process of graduation like the syllabi, examination pattern and basic facilities in the Campus and services of their interest; In the initial classes, every teacher tries to identify slow learners and advanced learners by interacting with them while teaching. The first internal assessment gives a clear idea about slow and fast learners, Slow learners are identified, doubts are cleared. The continuous assessment gives the students a chance to judge their performance and improve accordingly. Students are encouraged to clear their doubts in the class and after the class. The learning experience of advanced learners is promoted by solving higher difficulty level questions. The Career Counseling Cell, Placement Cell, etc. guide students in matters related to academics and career. Lectures and workshops are organized for the students so that they learn to handle day to day stress while they study.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1351	20

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In the Orientation Programme organized by the institution at the start of the academic session every year Principal, Faculty Heads and the conveners of important committees address the students about Examination Pattern; Basic facilities in the Campus and services. The continuous assessment gives the students a chance to judge their performance and improve accordingly. Students are encouraged to clear their doubts in the class and after the class. Peer teaching is encouraged where high achievers help the low achievers in their field of study. Slow learners are identified, doubts are cleared, and difficult portions are re-taught through tutorials. The learning experience of advanced learners is promoted by solving higher difficulty level questions. The Career Counseling Cell, Placement Cell, etc. guide students in matters related to academics and career. Lectures and workshops are organized for the students to learn to handle day to day stress while they study. Talented students are identified and encouraged in their fields of interests and are sent to the Inter-collegiate and University level competitions. The Book Bank Scheme provides free books to SC, ST students every year.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers of the college are encouraged to use ICT for effective teaching and learning processes. A seven-day comprehensive Digital literacy programme was organized in the year 2016 to educate the teaching and non-teaching staff the fundamentals of computers. Since then the ICT awareness programme became a regular fixture in the academic schedule of the college. The college has 5 ICT enabled classrooms that the teachers use sparingly to teach the students. The teachers extensively use PPTs, and various e-resources. The college library also has an N-list subscription, students as well as the faculties explore the online repository for teaching and learning. The college has procured 3 new state-of-the-art Digital Teaching Boards to help promote the use of ICT amongst the students. These tools are being used for online and offline classes.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

13

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

07

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

152

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has taken initiatives to ensure continuous internal evaluation :Biennial internal examinations for the yearly courses are organized according to the academic calendar. Departmental seminars on subject topics in Post Graduate classes (semester system) are organized. • Multiple Choice Questions, Short answer questions, regular class tests, surprise tests are organized.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Internal examination committee appointed by the principal of the college is responsible for conduction and organization of the internal examinations in the institution . Grievances, if there are any, are taken up on the priority basis, as the internal marks are uploaded in the university portal within a stipulated time and once the portal is closed the university doesn't entertain any entries whatsoever.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://gnkckota.ac.in/Uploads/Result%20Analysis%202019-20 2021176094742.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Under the aegis of IQAC the designated committee appointed by the Principal, evaluates the attainment of Programme outcomes and course outcomes. Recommendations based upon the evaluation are forwarded to the academic council so that they are implemented keeping in view the specifics of the programme and course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

454

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://gnkckota.ac.in/Uploads/Student%20Satisfaction%20Survey%20\(SSS\)%202020-21_2022268104117.docx](https://gnkckota.ac.in/Uploads/Student%20Satisfaction%20Survey%20(SSS)%202020-21_2022268104117.docx)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

07

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has to follow the syllabi and structure for the courses as per the guidelines of the affiliating University so there is not much scope for innovations in the courses or programmes. The faculty members take personal initiatives in publication of research papers, Minor/Major research projects. The new areas explored by the faculties by way of research gets percolated to the academic fraternity through lectures, conferences and scholarly discussions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

13

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

07

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

02

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS, The Red cross and the SVEEP committees carry out specific programmes in the neighborhood communities in which the volunteers and students of the college are involved in spreading social awareness in areas like voter rights, environment conservation, women equality, female foeticide, drug abuse, health and hygiene, eradication of poverty, nutrition etc.. These programmes are extremely helpful for the students as well as the community members

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1179

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
00	
File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year	
03	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
The college runs from its own building situated in a sprawling 15 acre campus, complete with a small stadium and a beautiful garden "Haritima" The college has one of the greenest campuses in the	

whole district. Six new classrooms are being added to it to meet the requirement of the growing number of students. There are 14 Classrooms with proper seating arrangements . College has 05 Well equipped Laboratories in Physics, Chemistry, Zoology, Botany and Geography for conducting practicals. There is a Computer Laboratory in the college for the students . The college has an open air Assembly Hall, where various academic and administrative meetings are organized throughout the year. There are 05 ICT enabled Classes/Labs . The college also has three Smart ClassRooms with interactive boards and one Smart Board in the Conference hall. The college provides free internet facility to all through wi-fi . The college has a well-furnished Library having over 38000 books and Journals. The Library has an N-list subscription to be used by the faculty and the students. The college has a Girls' Common Room with all required facilities . The College has a photocopier/Fax Center, which provides a facility of Xerox copies to students at nominal rates.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate infrastructure in terms of space and facilities.. The college has had a well equipped Sports Department since its inception. The college has a big stadium and also a small playground on campus. Various outdoor sports activities are carried out here Like Kho-kho, Kabaddi, Volleyball, Cricket, HandBall, Athletics, etc. The College also has one well equipped seven station gymnasium with state of the art equipment on the campus for the students and staff to stay fit and healthy. In the Sports Department, facilities of various indoor games such as Table Tennis, Carom, Chess, Chinese Checkers are present. Regular Yoga Practice is an integral part of the Sports Department; Yoga Camp is organized in the college as well as in the hostel every year. Every Year University prepares a Sports Calendar and some of the District Level and Zonal Competitions are organized here. Students take part in the Inter College, University, State & Regional Level Sports events regularly. It is noteworthy to mention that our college holds a good number of representations in the University Team.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

08

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gnkckota.ac.in/Uploads/4.1%20Infrastructure%20and%20Physical%20Facilities%20for%20Teaching-%20Learning_20212311114352.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7.08967

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Although the college has a great number of text and reference books and N-list subscription it lacks desired automation the college doesn't have an Integrated Library Management System We are aware that the main aim of any library is to provide access to proper information, to the right users in a short time. In an environment of information explosion, due to the growing demands of the user and shrinking of financial resources, the library is not able to obtain all the reading materials on demand. In the absence of an integrated library management system most of the tasks of the library are done in the traditional manual way. Whether it is book searching by the name of Author, Title, and Accession Number every thing is done with the help of library accession and issue registers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.14

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

00

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The updation of the IT facilities is given a top priority but the location of the college is a major deterrent in installation of broadband lease line for internet connection despite repeated reminders to the BSNL we could not fulfill this task as we were told by the BSNL that due to hilly terrain it is next to impossible to lay optical fibre line to the college; so the college had to take resort to a private internet service provider OZO Link to provide wi-fi facility in the college premises. With the help of LAN cables and routers the company has been providing internet facilities in the college. The same company is also responsible for the upkeep and maintenance of the wi-fi internet facilities. Almost the entire campus is covered through the wi fi network. The college has very recently procured 05 new desktops have been procured through RUSA fund alongwith 03 digital teaching boards complete with latest software and operating systems to be used for onlineand offline teaching

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

47

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7.08

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In the library there are library attendants and book lifters to take care of the books. Every year after examination books stock is checked and endorsed by the committee. Worn off books are written off every year after the recommendation of the Write Off Committee.

The services of Nagar Nigam are taken to maintain the sports ground yearly.

The college has 3 ICT enabled learning spaces and 5 teaching departments having LCD projectors in the lab/classroom. The institution encourages the staff to attend workshops and training on computer-aided Teaching. A Computer Lab, LCD, and OHPs are available for the faculties for computer-aided teaching. The computers and electronic devices are maintained and repaired with the funds available in the college. UGC also provides funds for the maintenance of computers and equipment. Computers, in the warranty period, are maintained by the Supplier Companies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1118

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

90

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student council comprises the elected members amongst the students of the college. The office bearers in the student council is an elected body comprising President, Vice President, Secretary, Joint Secretary and Class representatives. Out of these posts one is reserved for girls as per the directions of the Department of Higher Education. The entire activities have been performed under the supervision of Professor in-charge. Annual day is celebrated in the college by the Students' council with gusto. Meritorious students and students who excel in cultural and sports activities are given prizes to encourage their talent

The Student Council draws up the program of activities to be undertaken by the council during the academic session and makes necessary contributions towards the implementation of the program like debate, quiz competition, model exhibition and other competitions.. The President of Students Council constitutes a Student Grievance Redressal Society and Student Welfare Society. Through both these Societies, the grievances of the students are readdressed in consultation with the College administration. The Student Council also participates in the extension activities conducted by the NSS unit, NCC unit, Red Cross unit etc. These

include Plantation Program, Blood Donation Camp, Health Awareness Campaign, Cleanliness drive etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered alumni association called "Shaskiya Niranjana Kesharwani Mahavidyalaya Alumni Samiti, Kota". A formal meeting is called in the college every year and many distinguished honorable ladies and gentlemen associated with the college are called for the meeting. The alumni meet is organized every year in the institute. During these meets, achievements, progress, and plans are shared, and feedback is taken, which is taken into consideration while preparing the plans. The alumni give financial contributions as well.

The alumni contribute to policy making by their representation in the statutory and academic committees such as IQAC, Janbhagidari

Samiti, etc. Some of the alumni are experts in their respective fields. They are invited to deliver academic lectures on the campus. Their feedback is valuable for the administration of the college. The alumni associated with the social reforms are invited in the NSS camps to encourage the volunteers to do social service. Their experience and participation encourage the volunteers. Mr. Taran Sinha, Collector, Mr. Tarkeshwar Sinha, Woman and Child Development Officer, Mr. Shantanu Ghosh, Mr. Satyendra Gautam, Mr. Laxmi Prasad Manikpuri, Mr. Sanath Dewangan and Ms. Lalita Sinha, Assistant Professors are among the notable alumni of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is " Tamaso maa Jyotir gamaya". Adhering to the dictum, the college is making relentless efforts for the enlightenment and upliftment of the students of the region. The mission of the college is to create a healthy academic environment for the promotion of quality education. To provide the education to girls' students in such a way that they may become part of economic society To conduct research and training programmes for increasing the level of knowledge in various fields To carry out need-based and value-based education for community development. Promote applied aspects in studies for self-reliance and self-employment. To organize co-curricular and extracurricular activities for the overall personality development of students. To promote innovations in planning, teaching, and evaluation to achieve higher scales of perfection, the Healthy Academic Environment of the college provides an opportunity for academic as

well as the overall development of students. S Governance of the college work to achieve the mission through the following ways
 Academic- To sustain the academic environment of the college
 Departments work throughout the year by time table preparation, classroom teaching, organizing guest lectures, student seminars, and projects

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has a strong tradition of participative management. The Principal always involves faculties in decision making. The Principal constitutes different committees involving the staff members for the proper execution of plans. Responsibilities are defined and communicated to the staff by the principal. . The Principal plays a leading role in the governance of the college. He along with the other members of the committee keenly observes the day to day working of the college administration & governance. The Academic audit committee monitors the academic environment of the college. Principal with the assistance of the office and finance committee looks after the financial expenditure and manages the funds for different developmental activities taking place on the campus. Feedback from stakeholders & Target group is obtained and their needs are given due consideration while designing the curriculum. Throughout the designing stage, the focus is set on the objectives pre-determined for the programme as well as the objective of the institution. Duration of the Programme, Hours of teaching, Courses (Theory as well as Practical) offered, Mode of Assessment are the other concerns that arise at the department's planning stage are addressed.

File Description	Documents
Paste link for additional information	https://gnkckota.ac.in/Uploads/COLLEGE%20COMMITTEE%2010.08.2020_20211911075506.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic Plan For RUSA Related Achievements And Funding :As now RUSA is becoming the funding agency for the institutes of Higher education nation wise, thus we plan a strategic plan to get maximum grant and financial aid for the institutional development. Following the NAAC accreditation (second cycle) in the year 2015 the college was shortlisted amongst 13 other colleges in the state having more than 2.5 CGPA deemed to receive a grant of Rs 2.0 crore for infrastructural development under RUSA 2.0 scheme. We received the first installment of the said amount of Rs. 1.0 crores under the scheme on 31.12.2019 The fund is being utilized for the construction of new PG block inthe college premises consisting of 06 classrooms and renovation of the old building along with developing new facilities in the premises to be carried out by the Public Works Department. A substantial chunk of the fund was used to procure 03 Digital teaching aids , desktops printers and extension of the wi-fi network in the college premises. Some of the remaining projects will be taken up once we receive the second installment of Rs. 1.0 crore. The second installment would be used for library automation and upgradation of the laboratories.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

All the policy decisions are taken by the government and the principal plays a pivotal role in implementation. The principal constitutes various bodies for the smooth functioning of the college. The academic council of the college functions for academic reforms. The syllabus prepared by BOSSs of the affiliating university and implemented in the college in accordance with the guidelines for Teaching and examination. Jan Bhagidari Samiti is another important committee making decisions for the development of college using its resources. The Principal provides overall

leadership and direction for the institution. The Principal is the academic, administrative and financial head of the institution and reports directly to the Government. The heads of different Departments supervise individual discipline and lead the department and work for the fulfillment of the goals of the college. Recruitment and Promotion of the administrative and academic staff take place under the Chhattisgarh government rules. For the recruitment, rules of the Chhattisgarh Government are followed. Generally At college level complaints are resolved by the principal however in particular circumstances the complaints are forwarded to the higher authority.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://gnkckota.ac.in/Uploads/6.2.2%20ORGANISATIONAL%20STRUCTURE%20OF%20THE%20INSTITUTION_20212511130232.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The strategies adopted by the Government of Chhattisgarh for faculty welfare include Career Advancement benefits for those who

aspire for higher qualifications such as PhD. There are government schemes to

provide housing loans, temporary advance, GPF part final, grain advance, festival advance, loan for the marriage of their children, or any medical emergency and reimbursement and ex gratia at funeral. Uniform for class four employees, At the institutional level, College has provision for following social welfare schemes as per CG Govt. rules.

1. General Provident fund, Family Benefit Fund, Group Insurance Gratuity

2.Allowances: Dearness Allowance, House Rent Allowance, Washing Allowance Medical Allowance (Only for Class III IV Optional, Accountancy Allowance (Only for Accountant). Medical Reimbursement

4. Leave: Casual Leave (13 Days), Half Pay Leave on Medical Ground (20 Days), Earned Leave (10 Days per year) Leave not due, Maternity Leave (6 Months), Paternity Leave (15 Days), Study Leave (2 Years), Teacher Fellowship (for Teaching Staff), Summer and Winter Vacation (for Teaching Staff)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal of teaching and non-teaching staff system is done as per the guidelines of UGC with minor amendments done by the department of higher education government of Chhattisgarh. Gopniya Prativedan (CR) is filled by the teaching staff based on the work done during the session along with the other academic activities such as participation in conferences, seminars workshops, guidance in research work, paper publication along with responsibilities of administrative academic and other nature houldered during the session. This API based proforma is analyzed by the Principal and accordingly grading (GOOD, VERY GOOD, EXCELLENT AND ORDINARY) to faculties & non-teaching staff is marked. Duly marked CR FORMS are countersigned by the Additional Director of higher education & Secretary of higher education Govt. of Chhattisgarh. A separate proforma is available for class three & four employees based on physical capacity and decision making skills etc. The assessment of the teachers is also done by the feedback forms filled by randomly selected students. If there are any issues of concern, the faculty members are facilitated to overcome the lacunae without lowering their self-esteem. Whenever required, counseling is provided to staff to help them improve their professional capabilities. The teachers appreciated at the state and national level are felicitated by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College conducts internal and external financial audits regularly. It has a well-framed accounting and auditing system evolved over the years of experience. The accounts are maintained by the Accounts Section. The internal auditing committee monitors the expenses and checks the cash book throughout the year. The Account section maintains Receipts & Payments, Cash Books, Ledger Books, Cheque Issue Register, DFC (Daily Fees Collection), Voucher and Bills. The same is documented via a specialized team of accountants in the college. The student tuition fees account, university fees account, special fees account along with the General Non-Salary (GNS) accounts, autonomy account, self-finance, Janbhagidari.

Accounts are audited as per the government rules and by a chartered accountant. For UGC GRANT, RUSAGRANT the same procedure is being followed. Once in five years the Accounts General (AG), Chhattisgarh, audits all the Government Accounts Maintained by the College. Government audit has been carried out up to 2015. This financial audit process is very important because any financial discrepancy observed in the audit is taken very seriously and affects the pension fixation procedure of the head of the institution. Thus extra efforts are put by the Principal on the account persons to keep cash books of every head ready and correct

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

In 2013-14 a new scheme RUSA "Rashtriya Uchchatar Shiksha Abhiyan) was launched by Govt.of India to enhance the quality of higher education. The funds under the RUSA scheme is being utilized for the development of good infrastructure and development of the amenities in the College. The research grant allocated to the Department of Botany for Minor Research Project has been effectively utilized n the implementation of the project and the purchase of necessary equipment.College has also received grants from the UGC in the XIIthe plan as per the proposals sent by the UGC incharge of the college during this period college has received Capital assets and Grant in aid which were used judiciously for the quality enhancement of the college. Fees collected from students as the amalgamated fund is utilized in various student centric activities like Sports activities, an annual gathering, magazines and periodicals in library, security measures in college, etc. The college spends part of student fees forproviding good campus and basic amenities such as Drinking water, Garden, health check-up, etc Atal Bihari Bajpai University (Affiliating University) gives a grant to the boys unit of NSS operating in the college. It is utilized for various social activities especially in adopted villages.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes, In the meeting of IQAC various strategies for the development of the college are discussed, formulated and administration of the college take initiative to implement it, the "Integrated development Plan" The IDP is an annual plan for all the departments of the college and is prepared at the beginning of every academic year. The IDP focuses on the holistic development of the students based on the following dimensions i.e. Academic, Co-Curricular, cultural, extension. The Academic dimension caters to programmes that nourish the quest for knowledge of students, viz., Guest lectures, student seminars, workshops, seminars, etc. The co-curricular dimension focuses on the programmes that support the learning process like Quiz, group discussion, field survey, excursion. The Cultural dimension focuses on programmes that inculcate Indian tradition among students like Saraswati Puja, Teacher's day celebration, welcome, farewell of students, etc. Social dimension focuses on programmes related to creating awareness, social services in nearby villages and outreach activities.. Various health campaigns are part of this endeavor providing a holistic learning experience. Head of the Departments and the IQAC plays a pivotal role in the accomplishment of quality and standards.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching-learning process regularly. This responsibility is borne by the Academic Audit Committee and Teaching facilities & methods evaluation committee jointly. Academic audit committee monitors the execution of time tables, regular teaching in a classroom, teaching diaries and it properly conducts the teaching system in college. The function of Teaching facilities & methods evaluation committee is to evaluate teaching facilities on the premises and methods of teaching used by the faculty member. At the very beginning of the session meeting is organized by committee members, they

discuss issues related to the teaching-learning process and

suggest innovative approaches for the improvement of the teaching and teaching methods. Some of the important suggestions of the committee implemented by the college administration are -

Emphasis on projector-based teaching Learning by extension activities Suggestions are discussed in the meeting of IQAC, thereafter the principal and the college administration pursue these suggestions through various resources like RUSA, JANBHAGIDARI SAMITI, SWAVITTIYA SAMITI, UGC, etc.

Feedback on Course Evaluation, Overall evaluation of Programme and teaching and Teacher evaluation is taken from randomly selected ten percent of total students. Feedback is analyzed and the outcome is discussed by IQAC coordinator with Principle for further action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is an issue which is given top priority. The college is determined to create awareness regarding gender equity amongst the students. Many programmes and events are organized every year in the college to address this issue. Workshops and lectures on Beti bachao beti padhao yojna, Female Foeticide, Woman Empowerment, Sexual Harassment, Sukanya Samridhi yojna, Vishaka Guidelines and Women's safety were conducted in the college in which professionals from Judiciary, Health department and society address the students regarding gender sensitivity and health and hygiene of the woman students. These events go a long way in restoring parity in the society creating awareness amongst girl students regarding their social, legal and political rights.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:Green campus and clean campus drive ensures cleanliness on the campus through innovative techniques.The institute has its own solid waste management system to make the campus garbage free. Paper waste like used drawing sheets; projects submitted by the students, unused apparatus, damaged furniture, etc. are disposed of through the write-off committee of the college. We dump green waste produced in our campus and gardens into garbage dumps and recycle it into manure. This manure is used in gardens within the premises. On the Campus, we have two dumping manure pits.

E-waste management The major e-waste such as written off instruments/equipment, CRTs, Printers, Computers. Electronics Gadgets, have been written off on a regular basis. All the miscellaneous e-waste such as CDs, batteries, bulbs and electronic items are collected from every department and office and are disposed of.

Liquid Waste management :Liquid waste from the points of generation like the canteen and toilet etc is let out as effluent into a proper drainage facility. We do not throw laboratory chemicals into the drainage system as they change the pH of the soil .We collect these chemical waste and use them for floor cleaning and toilet cleaning in the institute. The drainage from the college canteen is used for watering the plants in the garden.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p>
<p>The college has taken some initiatives to promote tolerance and harmony towards cultural regional linguistic communal socioeconomic and other diversities among them is the celebration of National Unity Day on 31st October every year commemorating the birthday of Sardar Patel under Ek Bharat Shreshtha Bharat</p>

Programme; lectures, debates, rangoli and quiz competitions are organized to create awareness among the students about the culture and tradition of the state of Gujarat which happen to be the partner state of Chhattisgarh in the programme. To help promote harmony the institution organizes national festivals such as Independence Day, Republic day, Gandhi Jayanti/ Lal Bahadur Shastri Jayanti etc celebrated. Apart from this many festivals are organized in the college that underline the importance of cultural and social inclusiveness and communal harmony. Local art, music and dance programmes are regular fixtures of the cultural programmes organized in the college. The location of the college also adds to the cause as it is situated in the scheduled rural area of the state of chhattisgarh, the focus automatically shifts to tribal art, music and culture. No cultural event is complete without indigenous art forms like Karma, Danda Nacha, Panthi, Sua, Raut Nacha presented beautifully on to the stage of the college

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

On 26th November every year, we celebrate Samvidhan Divas; Various activities like Lectures, patriotic songs and other activities take place on this day to spread awareness regarding the Indian constitution. The

staff as well as the students participate in this programme enthusiastically. The programme is planned and monitored by the Department of Political Science. The highlight of the programme is the discourse regarding the constitutional values which is spearheaded by the department head of political science and followed by the other members of the teaching faculty. An oath for safeguarding the constitutional values is taken by all and sundry. This event also serves as a step for initiation of the students in the political and constitutional values. The curriculum of the BA Part one Political Science paper two "Indian Government and Politics" deals at length with the Indian constitution so the students get a fair idea about the constitutional obligations, values, rights, duties and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p>	<p>The institution organizes national festivals such as Independence Day, Republic day, NSS volunteers take part actively in this occasion. The principal of the college hoists at 7.30 am in the presence of all teachers, staff, NSS and other students. In the college, after flag hoisting, a small function is organized in which faculty members & students recite patriotic songs, deliver speeches and perform dances. Sweets are distributed to students. On 26th Nov. we celebrate Samvidhan Divas; Gandhi Jayanti and Lal Bahadur Shastri Jayanti are celebrated by the Department of</p>
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Political Science regularly. National Unity Day 31st October the birth anniversary of Sardar Vallbhbhai Patel is celebrated with gusto by the EBSB Club in which the faculties and the students deliver speeches underlining Sardar Patel's contribution to National integration. Department of Hindi celebrates Hindi Diwas . On this day students and the faculty members partake in debate and deliver speeches on the importance of Hindi in National Integration. "YUVA SAPTAH '' , a week-long program on 12th January (Vivekanand Jayanti) every year. Rally, debate competition, cultural programs are some of the activities of this event..Sarvepalli Radhakrishnan's Birthday is celebrated by the students as teachers' day in all the departments of the college by the students and faculties..World Yoga day is celebrated on 1 June and on that day the faculties and the students perform yogasanas in the college in the scheduled time in the morning

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

A) Plantation and Identification of the Plants of Medicinal Value

To plant and identify plants of medicinal value around the vicinity of the college so that the vast resources of like Ashwagandha, Giloy, Sarpagandha, Parijaat, Sahjan, Chiraita, Kaitha, Alovera, Pudina, Tulsi, Neem are utilized for the well being of the community. A specialized committee appointed by the principal of the college does the preliminary groundwork of the Green Audit; under the supervision of the Department of Botany a team of teachers as well as students conduct a thorough survey of the area adjacent to the college for the plants of medicinal value. Identifying and labeling of the plants is done and plants that need proper attention are segregated. An awareness drive is organized to make students aware of the properties of such plants.

B)Regular Health Awareness and Checkup Programme

In a drive to spread health awareness amongst youth the Red Cross and NSS organize health checkup camps in and off the campus every year. Apart from medical tests, lectures on relevant health issues are organized for the students and the staff of the college. Wherein the majority of the new students participate with gusto the event becomes all the more useful when it is followed by a formal address by the members of the medical fraternity on various relevant health issues for the students.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institute is situated in the remote scheduled area and caters to the educational needs of the backward and downtrodden sections of the society. More than 85% of our students belong to ST / SC and Other Backward Classes. The majority of the students come from the BPL section of the society. Yet our college is known for excellent annual results. More than 90% of our students were successful in the last five years of University Examination. This is the outcome of the grit of our students who defy the odds and prevail against poverty and lack of adequate resources, as well as the innovative teaching methods used by our teachers. The intellectual output appears to be significant as most of our students are first generation learners. Our students not only perform well in academics but many students do well in sports and games also. Many students have represented the college in the University, State and National level sports competitions in their respective sport disciplines

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year:

1. To plan and execute sustained programmes aiming at hundred percent vaccination for Covid-19 so that physical classes could resume.
2. Organizing orientation programme for the students of first year/ semester
3. Organizing eco friendly drive in the college targeting theban of single use plastic
4. Organizing webinar/seminar on cyber security and financial awareness.
5. More focus on gender equity through programmes like "Beti Bachao, Beti Padhao".
6. Organizing programmes on career guidance.